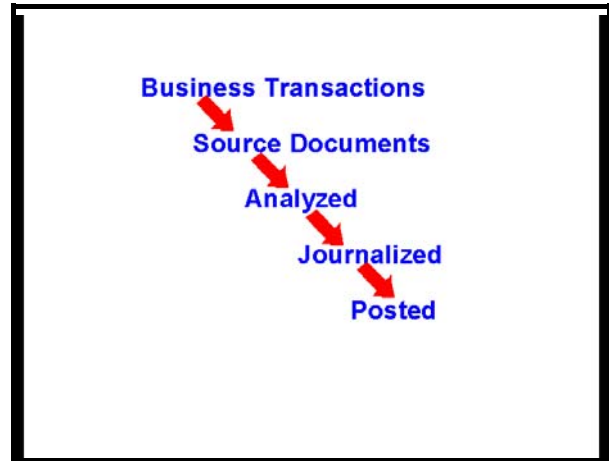
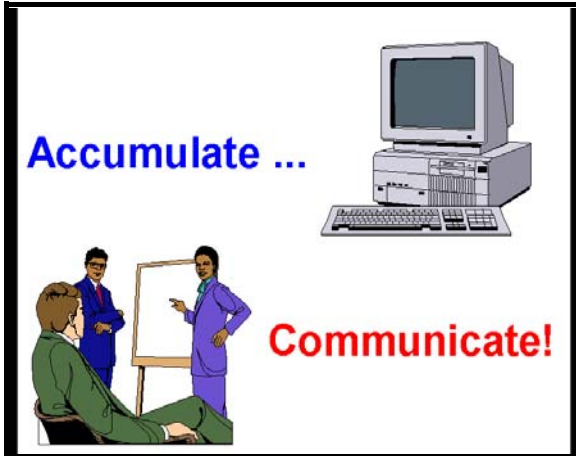


# Completing the Process

Chapters 4 and 3



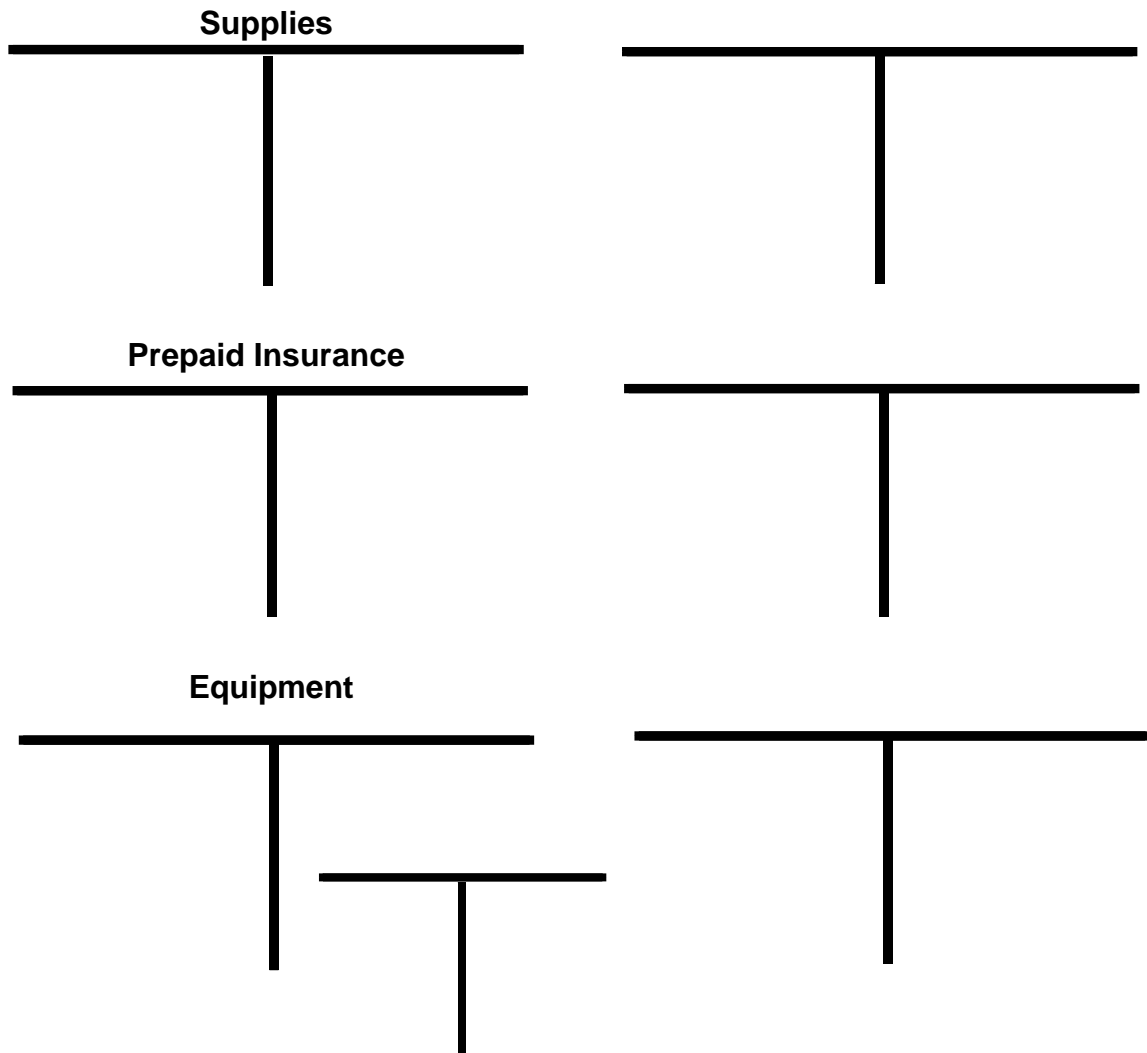
## The Accounting Cycle

1. Business transactions create \_\_\_\_\_
2. The transactions are \_\_\_\_\_
3. Journalized and \_\_\_\_\_ to the ledger.
4. A \_\_\_\_\_ is prepared.
5. \_\_\_\_\_ needed to \_\_\_\_\_ the accounts are assembled.
6. A \_\_\_\_\_ is prepared.
7. The \_\_\_\_\_ are prepared.
8. \_\_\_\_\_ entries are \_\_\_\_\_ and posted.
9. \_\_\_\_\_ entries are journalized and \_\_\_\_\_.
10. A \_\_\_\_\_ trial balance is prepared.



Examples Considering Accounts in the Ledger

“Some things you must ‘get’ before you can use them.”



“Some things you ‘use’ before you pay for them.”

**Consider this...**

DECEMBER						
S	M	T	W	Th	F	S
				25	26	27
28	29	30	31			

*Payday* (with a red arrow pointing to the 26th)

**Closing Entries**

*(to be covered in first discussion group)*

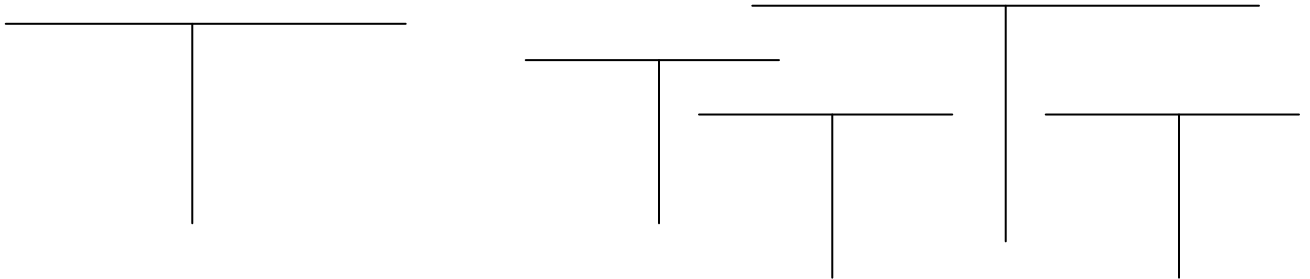
**Why make closing entries?**

1. \_\_\_\_\_, and
2. \_\_\_\_\_.

**Procedures for Closing Entries**

	Account Titles	Ref	Debit	Credit
1.	All _____ accounts with _____			
	balances with _____		debit	
	_____			credit
2.	_____		debit	
	All _____ accounts with _____			
	balances with their balance			credit

**Illustrations**



**Procedures for Closing Entries (continued)**

3. Transfer the balance of \_\_\_\_\_ to \_\_\_\_\_.

**Illustrations**

	Account Titles	Ref	Debit	Credit
NI			debit	
				credit
NL			debit	
				credit

4. Transfer the balance of \_\_\_\_\_ (dividends) to \_\_\_\_\_ (retained earnings).

**Illustration**

	Account Titles	Ref	Debit	Credit
			debit	
				credit